

## GOVERNMENT OF INDIA DEPARTMENT OF PUBLICATION (Ministry of Urban Development) CIVIL LINES, DELHI – 110 054.

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## **CIRCULAR**

All the concerned employees of this Department are informed that the following information is required to be submitted by them while submitting the Children Education Allowance (CEA) claim:-

1) Registration number of the school.

2) Break up of school fees showing separately the tuition fee and other fees paid by him/her.

3) List of prescribed textbooks provided by the concerned school for the particular class.

All the incumbents of CEA of this Department are directed to submit the above mentioned information at the time of submitting the said claim so that their CEA claim could be settled easily.

This issues with the approval of Controller of Publication.

(G. D. Pandey)

Asstt. Controller (Admn.)

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1. P.A. to C.P.

2. P.A. to A.C. (A.)

3. P.A. to A.C. (B.)

4. P.A. to F.O.

5. All Section incharges

6. S.O. Kitab Mahal, Estate Emporia Building, Baba Khareg Singh Marg, New Delhi.

7. Hindi Section for Hindi version.

8. e-Gazette Section for uploading on this Department's website.

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